

**Pacific West Association of REALTORS®
EXHIBIT “A” FEE SCHEDULE**

Costs: The Pacific West Association of REALTORS® charges a non-refundable administrative fee of \$325.00 per party to be remitted upon execution of the Mediation and Confidentiality Agreement. This fee covers the time spent on case administration, the initial intake call, toll calls, postage, photocopying, faxes and file administration. The administrative fee does not cover extraordinary out-of-pocket expenses such as the cost of messenger services and Federal Express, or extraordinary long distance telephone, travel and other charges, for which clients will be charged separately.

Fees: The mediation fee shall be \$650 per party (includes the \$325 administrative fee) for disputes under \$20,000. For disputes over \$20,000, the fee shall be \$750 per party (Includes the \$325 administrative fee). This fee covers (4) four hours of mediation.

Any mediation in excess of (4) four hours will be assessed a fee of \$100 per party, per hour. Any party requesting to have a mediation rescheduled will be assessed a fee of \$100.

The Pacific West Association of REALTORS® will mediate disputes between REALTOR® members, as a member benefit, for \$250. If the mediation is unsuccessful, the \$250 will be credited toward the arbitration fee.

The Association reserves the right to adjust fees or reject mediations depending on complexity of issues.

Mediators are entitled to compensation for all time spent on the case, including preparation time, telephone time and attendance at mediation sessions. Travel time is charged at the full hourly rate.

Cancellation Fees: If the case settles during administration or is withdrawn after the Agreement to Mediate has been signed, The Pacific West Association of REALTORS® will retain the non-refundable \$325 administrative fee and will bill the parties for any mediation services already performed (e.g., telephone time with any of the parties after the initial intake call).